

## **Water Research Foundation Intellectual Property (IP) Guidelines for PIs and co-PIs**

- 1) Any material created from Water Research Foundation research where a Project Funding Agreement (PFA) was signed is either the Foundation's Intellectual Property or Jointly Owned Intellectual Property. The Foundation's Intellectual Property includes text, tables, and figures that were created during the project and included in the Scope of Work, periodic reports, draft report, and final report. Jointly Owned Intellectual Property includes designs, formulas, technical data, etc., created during the course of the project. See the PFA for more guidance in determining what falls under Foundation IP or Jointly Owned IP.
- 2) If you (PI or co-PI) wish to publish the Foundation's IP in a journal or book, or present this material at a conference or workshop, you may do so as long as you obtain written permission from the Foundation. This holds true even if the final report has not yet been published by the Foundation.
- 3) If the Foundation's IP has been revised for journal/book publication or a presentation, or falls under Jointly Owned IP under the terms of the PFA, copyright permission may not be required. It is still best to consult with the Foundation before publishing or presenting this material.
- 4) For Foundation IP, if the journal or book publisher (or conference or workshop sponsor) requires you to sign a copyright or publishing agreement with them, you may do so as long there is a clause in there that allows you to submit material that is already copyrighted. You should then request copyright permission from the Foundation and submit that permission to the other party.
- 5) If there is no clause in the agreement with the other publisher or sponsor that allows use of material that is already copyrighted, then you must inform them that you would like to publish material that is copyrighted to the Foundation. If the publisher/sponsor allows you to publish the copyrighted material, you may sign the copyright or publishing agreement and also submit the Foundation copyright permission letter.
- 6) If the other publisher or sponsor does not allow you to use copyrighted material, then you may not publish or present the Foundation's IP with them.

If you need to make a copyright request, or if you have any questions about the Foundation's IP or Jointly Owned IP, please contact Adam Lang at 303-347-6259 or [alang@waterresearchfoundation.org](mailto:alang@waterresearchfoundation.org)